

Cornerstone Jefferson-Douglass Academy
FOIA Request for Public Records
 Michigan Freedom of Information Act, MCL 15.231, *et seq.*

Request to: **Receive Copy** **Inspect Record** **Subscribe to record issued on regular basis**
Delivery Method (*upon payment of balance due*): **Pick up records in person** **Mail to address below**

(Please Print or Type)

Name	Phone
Firm/Organization	Fax
Street	Email
City	State Zip

Describe the public record(s) as specifically as possible:

Requestor's Signature	Date
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Consent to Non-Statutory Extension of School District's Response Time

I have requested a copy of records or a subscription to records or the opportunity to inspect records, pursuant to the Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, *et seq.* I understand that the Academy must respond to this request within five (5) business days after receiving it, and that response may include taking a 10-business day extension. However, I hereby agree to extend the Academy's response time for this request until _____.

Requestor's Signature	Date
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