



# MADISON-CARVER ACADEMY

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## A Cornerstone School

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**Meeting of the Board of Directors**  
**Location: 19900 McIntyre St, Detroit, MI**

**Meeting Minutes**

May 23, 2024  
7:30 am

**1) BUSINESS ROUTINE**

**a)** Call to Order - The meeting called to order at 7:32 a.m.

**b)** Board of Directors Roll Call

**Present:** David Fitch, Ken Poirier, Tanya Griffith, Elaine Tingle (arrived at 7:45 a.m.)

**Absent:** Torion Bridges

**Attendees:** Andy Anuzis, President; Clint McDaniel, GVSU Representative; John Kava, Legal Counsel; Dustin Quarrella, Director of Enrollment; Mary Ann Johnson, Finance Director; Grant Heugel, Director of Operations; Elizabeth Noa Carrion, Compliance Director; Jerusha Usry, Executive Assistant to Leadership

**c) Adoption of Agenda**

Poirier moved. Griffith seconded. All approved.

**d) Adoption of Previous Meeting Minutes**

Poirier moved. Griffith seconded. All approved.

**e) Pledge of Allegiance**

Board and attendees said the pledge of allegiance.

**f) Sharing Gratitude**

Board and attendees expressed their gratitude's.

**2) PUBLIC COMMENT** (Limited to agenda items)

Anuzis informed everyone that Maggie Durant will not be present due to a doctor's appointment. He will present on organizational updates as well as the academic update.

### **3) PRESENTATIONS**

#### **a) Organizational Update (Andy Anuzis)**

- I. Introduction of Charter Contract Renewals
- II. Introduction of Charter Bylaws
- III. Introduction of ESP agreement for Charter Renewal
- IV. Introduction of Lease for Charter Renewal

The Spring testing is not completed yet, but the results so far are showing growth. Ms. Stovall, the Madison-Carver Academy principal is being interviewed on the radio this morning. Our parent satisfaction scores for Madison-Carver are much higher compared to our other schools. We will be using the Dawn to Dusk model and family engagement model and extend it to every school across our district. Madison Carver has a very strong team. Counsel Kava reminded Anuzis that the board will vote on the I-Ready curriculum renewal today when completing action items.

#### **b) Academic Update (Andy Anuzis)**

Despite their shift out of the classroom, Ms. Stovall and Ms. Blitz two teachers that historically show some of the biggest growth from students in the district, the scores show that the rest of the team has assisted in covering that loss of talent to other departments. I-Ready Reading proficiency has increased by 31% from August. 41% of students are now reading at grade level. 22% of students perform two or more grades below Reading level, down from 44% in the Fall. We met the 100% annual typical growth expectation in Reading. In Math there has been a 32% increase in proficiency, surpassing our annual typical growth expectation by reaching 111% compared to 92% last year. Once testing is finalized, we will review data in detail in June.

Counsel Kava reviewed all action items that are due for renewal and answered all questions related to these documents.

Anuzis asked Counsel Kava if it would be sufficient legally for our Get Grants Committee to present all of the financial aid they would be pursuing combined into one report to the board, Counsel Kava informed Anuzis that it would be permissible and sufficient. This report will be presented to the board in June.

#### **c) Enrollment Update (Dustin Quarrella)**

Reenrollment is increasing 2% every week at Madison-Carver Academy. Simple texting tool has increased parent/family involvement. Quarrella is completing 100 calls per day. The customer satisfaction survey has been instrumental in identifying families that are at risk of leaving district in order for their concerns to be addressed. Currently Madison-Carver Academy has 96 new applications compared to 27 new applications at this same time last year. At Madison-Carver Academy 74% of families are planning on staying. Just under 90% of students in grades K-4 are

staying, just under 1% are switching to another CEG school due to a move. Just under 3% are considering leaving the district. Only 6% of Madison-Carver Academy families have not responded.

**d) Financial Update (Mary Ann Johnson)**

March Financials

In the last 5 months the Finance Department has been able to complete 9 months' worth of financials. Financial Department will be moving into Madison-Carver Academy. Due to being 9 months into the school year we should expect 75% revenue and expenses, we are higher than that due to several reasons. Additional ESSER funds were not included in last years forecast budget, this explains any variance. Special Education services were added so expenses were higher because we qualified for additional Special Education grants. People support number was budgeted too low in last years budget. We used additional ESSER funding towards improving instruction. We budgeted for a principal for the entire school year, but funds were not used due to Anuzis stepping in as principal at Madison-Carver Academy for part of the year. Operations and Maintenance budget is over, several budgets were under projected for this year which explains why certain budgets are over. Transportation for fieldtrips were budgeted, but sports fieldtrips were not taken into consideration in the budget, which will be corrected for next years budget. Money has to be shifted over to the Food Service budget due to a shortage.

**4) BOARD POLICY WORK**

a) Board meeting dates: All meetings are at 7:30am.

1. August 25, 2023
2. October 25, 2023
3. January 24, 2024
4. March 21, 2024
5. May 23, 2024
6. June 20, 2024

**5) ACTION ITEMS**

- a.) Approval of the Charter Renewal 7-1 Form
- b.) Approval of the Charter Renewal 7-4 Form
- c.) Approval of the Curriculum for Charter Renewal
- d.) Approval of Job Descriptions for Charter Renewal
- e.) Approval of Day Schedule for Charter Renewal
- f.) Approval of Ages and Grade Ranges Enrolled for Charter Renewal
- g.) Approval ESP Agreement
- h.) Approval of Lease Agreement.

Poirier motioned to combine a, b, c, d, e, f, g, and h and Tingle seconded the motion to approve the Charter Renewal 7-1 Form, the Charter Renewal 7-4 Form, the Curriculum for Charter Renewal, Job Descriptions for Charter Renewal, Day Schedule for Charter Renewal, Ages and Grade Ranges Enrolled for Charter Renewal, ESP Agreement, Lease Agreement. All approved.

i.) Approval of the Curriculum purchases as presented

Poirier moved and Tingle seconded the motion to approve the Curriculum purchases as presented. All approved.

## **6) AUTHORIZER COMMENTS**

Budget Hearing notices are required to be posted in a newspaper of

general circulation at least 6 days prior to budget hearing. Notice should

list date, time, location, and where a copy of the proposed budgets can

be located.

Leah Breen officially appointed as the permanent Assistant Vice President

of Charter Schools.

Save the date for the Board Presidents Leadership Retreat, which is

scheduled for October 3, 2024 at 11:30a – 12:30p. RSVP by September

3, 2024.

Legislative updates: Per pupil funding Proposal in the governor's office to

increase funding.

Section 27L funding, charter schools have been excluded from this

funding.

Fitch has already attended training. McDaniel will determine if he can give credit to Griffith to satisfy the requirement. The 1-hour online training will take place on June 3<sup>rd</sup>.

## **7) ANNOUNCEMENTS**

a) Next Meeting: June 20, 2024, at 7:30a.m.

## **8) PUBLIC COMMENT** (related to non-agenda items)

There was no public comment.

## **9) MOTION TO ADJOURN MEETING**

Motion to adjourn meeting at 9:53 a.m. by Fitch. Tingle seconded. The above minutes were duly adopted on \_\_\_\_\_ by the Madison-Carver Academy Board of Directors at a properly noticed meeting held at which a quorum was present.

DocuSigned by:  
  
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Submitted by Elaine Tingle, Secretary