

CORNERSTONE JEFFERSON-DOUGLASS ACADEMY

Meeting of the Board of Directors Public School Academy Corporation

6861 Nevada Ave. Detroit, MI 48234

Meeting Minutes

May 21, 2024
8:00 a.m.

1) BUSINESS ROUTINE

a) Call to Order – The meeting called to order at 8:20 a.m.

b) Board of Directors Roll Call

Present: Yvette Bing, Marla Thrower, Patrick Nelson (arrived at 8:13 a.m.), David Felton (arrived at 8:14 a.m.)

Absent: Robert Zawideh

Attendees: Andy Anuzis, President; Maggie Durant, Chief Strategy Officer; Clint McDaniel, GVSU Representative; John Kava, Legal Counsel; Dustin Quarrella, Director of Enrollment; Mary Ann Johnson, Finance Director; Grant Heugel, Director of Operations; Elizabeth Noa Carrion, Compliance Director; Jerusha Usry, Executive Assistant to Leadership

c) Adoption of Agenda

Nelson moved. Bing seconded. All approved.

d) Adoption of Previous Meeting Minutes

Nelson moved. Thrower and Bing seconded. All approved.

e) Pledge of Allegiance

Board and attendees said the pledge of allegiance.

f) Sharing Gratitude

Board and attendees expressed their gratitude's.

2) PUBLIC COMMENT (Limited to agenda items)

There was no public comment.

3) PRESENTATIONS

a) Organizational Update (Andy Anuzis)

- I. Introduction of Charter Contract Renewal
- II. Introduction of Charter Bylaws
- III. Introduction of ESP agreement for Charter Renewal
- IV. Introduction of Lease for Charter Renewal

Anuzis discussed staff changes, Laura Frey-Greathouse has accepted a position as superintendent at Old Redford Academy. There is a team in place assisting Mary Ann Johnson with financials.

Counsel Kava reviewed all action items that are due for renewal and answered all questions related to these documents.

b) Academic Update (Maggie Durant)

Spring benchmark: We are focusing on K-3 reading. We are seeing an increase in proficiency in K-3 reading. We are still testing. 4-8 are not showing growth currently. Durant will bring final data in June once testing is completed.

Purchase approval for I-ready renewal

c) Enrollment Update (Dustin Quarrella)

Reenrollment is increasing 1%-2% each week. The new texting tool and phone calls have made a great difference this year. Enrollment team is using 5-star review system and phone calls in order to reach out to families that are considering leaving Cornerstone. 500 people attended the Jefferson-Douglas Academy barbeque. Earlier open enrollment and streamlining the application process has positively affected enrollment.

d) Financial Update (Mary Ann Johnson)

March Financials

In the last 4 and a half months they have caught up 9 months' worth of financials. The Financial Department is currently working on amended budgets, and working on future budget cuts. Finance will be working closely with Central Office to improve procedures in the Finance Department.

The state revenue is on track. Additional ESSER revenue was not originally included in the budget. There will be a deficit of about \$1m.

4) BOARD POLICY WORK

a) Board meeting dates: All meetings are at 8:00am.

1. August 21, 2023
2. October 23, 2023
3. January 22, 2024
4. March 19, 2024
5. May 21, 2024
6. June 18, 2024

5) ACTION ITEMS

a.) Approval of the Charter Renewal 7-1 Form

Nelson moved and Felton seconded the motion to approve the Charter Renewal 7-1 Form. All approved.

b.) Approval of the Charter Renewal 7-4 Form

Nelson moved and Bing seconded the motion to approve the Charter Renewal 7-4 Form. All approved.

c.) Approval of the Curriculum for Charter Renewal

d.) Approval of Job Descriptions for Charter Renewal

e.) Approval of Day Schedule for Charter Renewal

f.) Approval of Ages and Grade Ranges Enrolled for Charter Renewal

Nelson motioned to combine c, d, e, and f and Felton seconded the motion to approve the Curriculum for Charter Renewal, Job Descriptions for Charter Renewal, Day Schedule for Charter Renewal, and Ages and Grade Ranges Enrolled for Charter Renewal. All approved.

g.) Approval ESP Agreement

Nelson moved and Bing seconded the motion to approve the ESP Agreement. All approved.

h.) Approval of Lease Agreement

Nelson moved and Felton seconded the motion to approve the Lease Agreement. All approved.

i.) Approval of the Curriculum purchases as presented.

Nelson moved and Bing and Felton seconded the motion to approve the Curriculum purchases. All approved.

Nelson moved to add section J to approve the Terms and Conditions. Seconded by Felton. All approved.

Nelson moved to approve the Terms and Conditions. Seconded by Felton. All approved.

6) AUTHORIZER COMMENTS

Budget Hearing notices are required to be posted in a newspaper of general circulation at least 6 days prior to budget hearing. Notice should list date, time, location, and where a copy of the proposed budgets can be located.

Leah Breen officially appointed as the permanent Assistant Vice President of Charter Schools.

Save the date for the Board Presidents Leadership Retreat, which is scheduled for October 3, 2024 at 11:30a – 12:30p. RSVP by September 3, 2024.

Legislative updates: Per pupil funding Proposal in the governor's office to increase funding.

Section 27L funding, charter schools have been excluded from this funding.

One more board member is required to participate in the 1-hour online training on June 3rd.

7) ANNOUNCEMENTS


a) Next Meeting: June 18, 2024, at 8:00 a.m.

8) PUBLIC COMMENT (related to non-agenda items)

There was no public comment.

9) MOTION TO ADJOURN MEETING

Motion to adjourn meeting at 9:55 a.m. by Nelson. Bing seconded. The above minutes were duly adopted on 6-18-2024 by the Cornerstone Jefferson-Douglass Academy Board of Directors at a properly noticed meeting held at which a quorum was present.



Submitted by Marla Thrower, Secretary