



# CORNERSTONE JEFFERSON-DOUGLASS ACADEMY

Meeting of the Board of Directors

Public School Academy Corporation

Meeting Location: 6861 Nevada Ave, Detroit, MI 48234

## Meeting Minutes

June 18, 2024

8:00 a.m.

### 1) BUSINESS ROUTINE

#### a) Call to Order (President)

The meeting called to order at 8:04 a.m.

#### b) Board of Directors Roll Call

**Present:** Yvette Bing, Marla Thrower, Patrick Nelson, David Felton (arrived at 8:07 a.m.), Robert Zawideh

**Absent:** None

**Attendees:** Andy Anuzis, President; Maggie Durant, Chief Strategy Officer; Clint McDaniel, GVSU Representative; John Kava, Legal Counsel; Dustin Quarrella, Director of Enrollment (arrived at 8:22 a.m.); Mary Ann Johnson, Finance Director (attended virtually); Grant Heugel, Director of Operations; Elizabeth Noa Carrion, Compliance Director; Jerusha Usry, Executive Assistant to Leadership; Joe Valentic

#### c) Adoption of Agenda

Nelson moved. Zawideh seconded. All approved.

#### d) Approval of Previous Board Meeting Minutes

Nelson moved. Zawideh seconded. All approved.

#### e) Pledge of Allegiance

Board and attendees said the pledge of allegiance.

#### f) Sharing Gratitude

Board and attendees expressed their gratitude's.

### 2) PUBLIC COMMENT (Limited to agenda items)

There was no public comment.

### **3) PRESENTATIONS**

#### **a) Organizational Update – Andy Anuzis**

In previous years we have had up to 50 vacancies, currently we only have 5 vacancies. Vacancies breakdown by grades: Kindergarten – fully staffed, First grade – 2 vacancies, Second grade – 1 vacancy, Third grade and Fourth grade – no vacancies, Fifth grade – 1 vacancy, Sixth and Seventh grade – 1 vacancy. We have attained a grant, if we can find a certified music teacher their salary would be covered. Our team will find quality people to fill these positions.

#### **b) Academic Update – Maggie Durant**

We focused on early reading this year. We have experienced growth this year in Reading and Math. When comparing to Spring to Spring testing results we see a 2% increase in Reading and a 6% increase in Math. We focused on phonics in grades K-3. We invested in paperback books for the younger students, we found that when they have something tangible to hold they are more likely to enjoy reading and want to read more often. We used seasoned teachers to model teaching for the more inexperienced teachers on staff.

#### **c) Enrollment Update – Dustin Quarrella**

We have started geo-focused Instagram and Facebook ads as of 2 months ago. Dawn to Dusk and clubs offered by schools are a big interest to potential new families. We are planning on inviting new families to summer events to keep them interested in Cornerstone schools. We have a new team member in the Enrollment Department that is conducting calls and texts in the evenings and weekends. At Jefferson-Douglass Academy 84% of families want to stay. This time last year the reenrollment rate was at 70%. New applications for Jefferson-Douglass Academy are at 164 so far, which is the Third highest school district wide.

#### **d) Finance – MaryAnn Johnson**

i. EOY 2023-2024 Budget Update

ii. State Aid Note Resolution

(Close regular session & Open Budget Hearing)

iii. 2024-2025 Proposed Budget

(Close Budget Hearing & Open the regular session)

We feel like we have a crystal-clear picture of our financials. We started last year with \$700,000

in our budget. Due to the ESSER funds being withheld we will be in a \$500,000 fund deficit. Our Deficit Elimination Plan includes CSA loaning us \$167,000 each year divided into monthly payments. We will gain \$200,000 from newly enrolled students, we are basing this number on conservative enrollment numbers, this number will most likely be higher. \$685,000 will be cut from expenditures, we have already identified \$500,000 of that. We have also cut the number of administrators per building.

The Budget hearing was rescheduled for June 27, 2024 at 8:00 a.m. Notices will be reposted.

#### **4) BOARD POLICY WORK**

a) Board Meeting Dates for 2024-2025: Meetings are on Mondays at 8:00 a.m.

1. August 19, 2024
2. October 21, 2024
3. January 27, 2025
4. March 24, 2025
5. May 19, 2025
6. June 23, 2025

#### **5) ACTION ITEMS**

a) Approval of Expenses, Payrolls, CEG Reimbursements, and Check Register Year-to-Date

Nelson motioned to table action item a. Zawideh seconded. All approved.

b) Approve State Aid Note Resolution as presented.

c) Approve the 2023-2024 Amended Budget Resolution.

d) Approve the 2024-2025 Proposed Budget Resolution.

Zawideh motioned to table action items b, c, and d. Thrower seconded. All Approved.

e) Approve the Board Meeting Dates for 2024-2025.

Zawideh moved. Bing seconded. All approved.

f) Approval of the Professional Development Committee.

Zawideh moved. Bing seconded. All approved.

g) Approve the updated 2024-2025 School Year Calendar.

Zawideh moved. Bing seconded. All approved.

#### **6) AUTHORIZER COMMENTS**

Thank you for attending the board reception at the Leader's Summit.

There is a new Student Success Center at Grand Valley State University. It is currently under construction and is expected to open this Fall.

A record number of charter students have entered Grand Valley State University this year through visits. Also, a record number of Charter High school seniors will participate in College prep this year.

Save the date for the Board Presidents Leadership Retreat, which is scheduled for October 3, 2024 at 11:30a – 12:30p. RSVP by September 3, 2024.

Starting next month, the email that Board members receive from McDaniel will contain more information and have a new look.

Legislative Updates: There is a proposal at the State, Senate, and Executive level to increase per pupil funding. At the Governor's office they are proposing 98.49 per pupil. At the House level there are proposing 98.25 per pupil, and at the Senate they are proposing 99.10 per pupil.

Funding for charter cyber schools has decreased.

There is a bill on the table that will require schools to post staff salaries on their website if passed.

Promotional Materials bill if passed will require all charter schools to include their authorizer and management company's name and logo on their website, enrollment documents, and promotional materials.

## **7) ANNOUNCEMENTS**

- a) Next Meeting: August 19, 2024, at 8:00 a.m.

## **8) PUBLIC COMMENT** (related to non-agenda items)

There was no public comment.

## 9) MOTION TO ADJOURN MEETING

Motion to adjourn meeting at 9:26 a.m. by Nelson. Zawideh seconded. The above minutes were duly adopted on 6/27/24 by the Cornerstone Jefferson-Douglass Academy Board of Directors at a properly noticed meeting held at which a quorum was present.

DocuSigned by:

Marla Thrower

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Submitted by Marla Thrower, Secretary