



**Meeting of the Board of Directors  
Public School Academy Corporation**

**Location: Adams-Young Middle** 17351 Southfield Fwy, Detroit, MI 48235

**Agenda**

August 05, 2024

6:00 p.m.

**1) BUSINESS ROUTINE**

**a) Call to Order (President)**

The meeting was called to order at 6:01 p.m.

**b) Board of Directors Roll Call**

**Present:** Horace Sheffield, Mickey Mortimer, Michael Dixon, and Lawrence Baker

**Absent:** None

**Attendees:** Andy Anuzis, President; Maggie Durant, Chief Strategy Officer; Clint McDaniel, GVSU Representative; Mary Ann Johnson, Finance Director; Grant Heugel, Director of Operations; Dustin Quarrella, Director of Enrollment; Elizabeth Noa Carrion, Compliance Director; Jerusha Usry, Executive Assistant to Leadership; Joe Valentic

**c) Adoption of Agenda**

Dixon moved. Baker seconded. All approved.

**d) Approval of Previous Board Meeting Minutes**

Mortimer moved. Dixon seconded. All approved.

**e) Pledge of Allegiance**

Board and attendees said the pledge of allegiance.

**f) Sharing of Gratitude**

Board and attendees expressed their gratitude's.

**g) Appointment of Officers**

- i. President – Horace Sheffield
- ii. Vice President – Mickey Mortimer
- iii. Treasurer – Lawrence Baker
- iv. Secretary – Michael Dixon

## **2) PUBLIC COMMENT** (Limited to agenda items)

There was no public comment.

## **3) PRESENTATIONS**

### **a) Organizational Update – Andy Anuzis**

Currently we have 1 vacancy at Adams-Young Middle School for a Special Education Para-Professional. At Adams-Young Elementary we have 2 vacancies for a 3<sup>rd</sup> grade Math teacher and a band teacher. At Lincoln-King High School we have 2 vacancies for a Special Education teacher and a Special Education Social Worker. We have a lower vacancy rate at this point in the year compared to previous years, we have a better teacher retention rate.

### **b) Academic Update - Maggie Durant**

Last year we reintroduced phonics, we saw gains in the lower grades. We also had additional training for the teachers, and now we have more clarity of what worked and didn't work. At Adams-Young Elementary they will be trying "looping", where the teacher moves up in grade level with the same group of students. Additionally, the former Dean is moving back into the classroom as a Kindergarten teacher.

Noa Carrion updated the board members explaining that there were no changes made to the Student Handbook or the CEG Employee Handbook.

Richardson reviewed the minor changes to the Athletic Handbook this year. The changes emphasized a focus on academics. The changes included athletes with a G.P.A lower than a 2.0 cannot participate in games until the next marking period. Any student that has an F in any class cannot participate until the grade is improved to a passing grade. Athletes are required to obtain a progress report from their teachers in order to participate in weekly games. In regards to transfer students, any student that is 4 classes behind needs to be in an academic plan in order to participate in athletics.

### **c) Facility Update – Grant Heugel**

Heugel informed board members that he has reached out to T-Mobile in order to get Vape smoke detectors/protectors installed in the student restrooms.

### **d) Enrollment - Dustin Quarrella**

We will not stop accepting students too soon as we've done in previous years as it negatively effects our enrollment numbers. Adams-Young Elementary's 3<sup>rd</sup> grade is full and there is a waitlist. Quarrella emphasized the need to accept more students in order to hit your enrollment goal because many students start the school year, but don't make it to Count Day in October.

**e) Finance - Mary Ann Johnson**

Mary Ann pointed out a financial “cheat sheet” for the board members so they can further understand the line items of the budget. Financing is looking to the adopted final budget in June in order to have a clearer picture of where we will end up in our finances.

Joe Valentic reviewed the auditor UHY and the benefits of using them as the firm for our upcoming audits.

The Board would like to see further information on other auditor firm options in order to make an informed decision when picking an auditor firm.

**4) BOARD POLICY WORK**

**a) Charter Term: 07/01/2024 – 06/30/2025**

**b) Board Meeting Dates for 2024-2025: All on Thursdays at 6:00 p.m.**

1. August 05, 2024 (Monday)
2. October 24, 2024
3. January 23, 2025
4. March 23, 2025
5. May 22, 2025
6. June 26, 2025

**5) ACTION ITEMS**

**a) Approval of the Student Handbook as presented.**

**b) Approval of the Athletic Handbook as presented.**

**c) Approval of the Student Technology Use Agreement.**

**d) Approval of the Curriculum purchases as presented.**

**e) Approval of MHSAA Resolution as presented.**

**f) Approval of minimum requirement of credits to graduate to 24 credits by 2027.**

Sheffield motioned to add action item 5f approving a change to the minimum credits for graduation for Lincoln King High School from 18 credits to 24 credits by 2027.

Mortimer moved and Dixon seconded. All approved.

Sheffield motioned to combine Action Items a through f, and approve them.

Mortimer moved and Dixon seconded. All approved.

**6) CONSENT ITEMS**

**a) Approval of the Resolution Authorizing the Appointment of Recording Secretary (Elizabeth Noa**

Carrion)

- b)** Approval of 23-24 Auditor as presented
- c)** Approval of the Resolution Authorizing the Appointment of Legal Counsel (John Kava)
- d)** Approval of the Resolution Authorizing the Appointment of a Compliance Representative (Elizabeth Noa Carrion)
- e)** Approval of the Resolution Authorizing the Appointment of Local Liaison for Homeless Children and Youth (Elizabeth Noa Carrion)
- f)** Approval of The Title IX coordinator (Elizabeth Noa Carrion)
- g)** Approval of the Resolution Authorizing the Appointment of the Freedom of Information Act Coordinator (Elizabeth Noa Carrion)
- h)** Approval of the Detroit Free Press as the 24-25 Local Newspaper for Legal Notices.
- i)** Approval of 17351 Southfield Fwy, Detroit, MI, 13130 Grove St, Detroit, MI and 13436 Grove St, Detroit, MI as the 24-25 Office of the Principal.
- j)** Approval of the Resolution Identifying the Chief Administrative Officer (Andy Anuzis)
- k)** Approval of the Resolution Identifying the Board Spokesperson
- l)** Approval of the 24-25 Toxic Preparedness Officer. (Grant Heugel)

Sheffield motioned to remove Consent Item 6B, and approve Consent Items a, c-l.

Mortimer moved and Baker seconded. All approved.

## **7) AUTHORIZER COMMENTS**

(McDaniel administered the oath of office to Michael Dixon.)

This year GVSU will authorize 79 charter public schools serving approximately 35,000 students.

CSO welcomes a new Deputy Director for School Performance and Innovation, Sarah-Kate LaVan.

The 2024-2025 board training schedule is set. There will be training opportunities for board members governing GVSU charter school, all training sessions count towards the school board continuous learning requirements that are associated with the GVSU CSO academic grant. The first training will be held on September 30, 2024.

The Fall Principals meeting will be held on Wednesday October 9, 2024 in the GVSU Detroit Center on John R.

Save the date for the Board Presidents Leadership Retreat, which is scheduled for October 3, 2024 at 11:30a – 12:30p. RSVP by September 3, 2024.

Legislative Updates: On July 23<sup>rd</sup> Governor Whitmer signed the fiscal year 24-25 Omnibus budget.

## **8) ANNOUNCEMENTS**

a) Next Meeting: October 24, 2024 at 6:00 p.m.

## **9) PUBLIC COMMENT** (related to non-agenda items)

There was no public comment.

## **10) MOTION TO ADJOURN MEETING**

Motion to adjourn meeting at 7:40 p.m. by Mortimer. Dixon seconded. The above minutes were duly adopted on August 19, 2024 by the Lincoln-King Adams-Young Academy Board of Directors at a properly noticed meeting held at which a quorum was present.

Signed by:  
  
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Submitted by Michael Dixon, Secretary