



MADISON-CARVER ACADEMY

A Cornerstone School

Meeting of the Board of Directors
Location: 19900 McIntyre St, Detroit, MI-48219

Agenda

August 07, 2024

1:00 pm

1) BUSINESS ROUTINE

a) Call to Order (President)

The meeting called to order at 1:01 p.m.

b) Board of Directors Roll Call

Present: David Fitch, Ken Poirier, Elaine Tingle

Absent: Tanya Griffith, Torion Bridges

Attendees: Andy Anuzis, President; Clint McDaniel, GVSU Representative; John Kava, Legal Counsel (arrived at 1:03p); Mary Ann Johnson, Finance Director; Elizabeth Noa Carrion, Compliance Director; Jerusha Usry, Executive Assistant to Leadership; Grant Heugel, Director of Operations; Dustin Quarrella, Director of Enrollment; Joe Valentic

c) Adoption of Agenda

Fitch moved. Tingle seconded. All approved.

d) Approval of Previous Board Meeting Minutes

Poirier moved. Tingle seconded. All approved.

e) Pledge of Allegiance

Board and attendees said the pledge of allegiance

f) Sharing of Gratitude

Board and attendees expressed their gratitude's.

g) Appointment of Officers

- i. President – David Fitch
- ii. Vice President – Ken Poirier
- iii. Treasurer – Tanya Griffith
- iv. Secretary – Elaine Tingle

2) PUBLIC COMMENT (Limited to agenda items)

There was no public comment.

3) PRESENTATIONS

a) Organizational Update – Andy Anuzis

Parent surveys show that the majority of parents are happy at Madison-Carver Academy. We have a 97% re-enrollment rate at Madison-Carver Academy. Philanthropy and grants will make up the difference in funding due to Madison-Carver Academy reducing in size from a K-8 school to a K-5 school.

b) Academic Update – Andy Anuzis, Elizabeth Noa Carrion, Jerusha Usry

We discussed the minor changes to the Student Athletic Handbook. The changes emphasized a focus on academics. The changes included athletes with a G.P.A lower than a 2.0 cannot participate in games until the next marking period. Any student that has an F in any class cannot participate until the grade is improved to a passing grade. Athletes are required to obtain a progress report from their teachers in order to participate in weekly games.

We explained to the board members that all other handbooks have no changes.

c) Facility Update - Grant Heugel

The HVAC system is working well. Maintenance is working hard to deep clean the school to prepare it for the upcoming new school year. The security desk will soon be moving to the vestibule in order to have a check point for all visitors.

d) Enrollment - Dustin Quarrella

In order to ensure student's show up for the first day of school, we are making sure to let people know they have been accepted and confirming they will attend in September. We are also developing class rosters for Dawn to Dusk program.

e) Finance - Mary Ann Johnson

We have our year end financials, we are at about 95% complete. Auditor will come at the end of the month to complete audit. Madison-Carver Academy has a \$387,545 fund balance, which surpasses the 5% threshold minimum for the fund balance.

Valentic reviewed the information regarding the auditor. Our current auditor has some material compacity issues. During the bidding process, Clairmont withdrew. UHY came in about 30% cheaper in cost than competitor and came with great recommendations. We are recommending UHY to complete our audit.

4) BOARD POLICY WORK

a) Charter Term: 07/01/2024 – 06/30/2025

b) Board Meeting Dates for 2024-2024: All on Wednesdays at 7:30 a.m.

1. August 07, 2024 (1:00 pm)
2. October 23, 2024
3. January 22, 2025
4. March 26, 2025
5. May 21, 2025
6. June 25, 2025

5) ACTION ITEMS

- a)** Approval of the Student Handbook as presented.
- b)** Approval of the Athletic Handbook as presented.
- c)** Approval of the Student Technology Use Agreement.
- d)** Approval of the Curriculum purchases as presented.
- e)** Approval of MHSAA Resolution as presented.

Fitch motioned to remove Action Item d from the agenda. Tingle moved, Poirier seconded. All approved.

Fitch motioned to approve Action Items a, b, c, and e. Tingle moved, Poirier seconded. All approved.

6) CONSENT ITEMS

- a)** Approval of the Resolution Authorizing the Appointment of Recording Secretary (Elizabeth Noa Carrion)
- b)** Approval of 23-24 Auditor as presented
- c)** Approval of the Resolution Authorizing the Appointment of Legal Counsel (John Kava)
- d)** Approval of the Resolution Authorizing the Appointment of a Compliance Representative (Elizabeth Noa Carrion)
- e)** Approval of the Resolution Authorizing the Appointment of Local Liaison for Homeless Children and Youth (Elizabeth Noa Carrion)
- f)** Approval of The Title IX coordinator (Elizabeth Noa Carrion)
- g)** Approval of the Resolution Authorizing the Appointment of the Freedom of Information Act Coordinator (Elizabeth Noa Carrion)
- h)** Approval of the Detroit Free Press as the 24-25 Local Newspaper for Legal Notices.
- i)** Approval of 19900 McIntyre St, Detroit, MI as the 24-25 Office of the Principal.
- j)** Approval of the Resolution Identifying the Chief Administrative Officer (Andy Anuzis)
- k)** Approval of the Resolution Identifying the Board Spokesperson
- l)** Approval of the 24-25 Toxic Preparedness Officer. (Grant Heugel)

Fitch motioned to approve UHY as the Academy's auditor for the 2023-2024 fiscal year, contingent upon UHY providing references and an engagement letter acceptable to the board that includes a termination clause if UHY does not timely file the audit. Poirier moved, Tingle seconded. All approved.

Poirier moved to approve Consent Items a, c-l. Tingle seconded. All approved.

7) AUTHORIZER COMMENTS

This year GVSU will authorize 79 charter public schools serving approximately 35,000 students.

CSO welcomes a new Deputy Director for School Performance and Innovation, Sarah-Kate LaVan.

The 2024-2025 board training schedule is set. There will be training opportunities for board members governing GVSU charter school, all training sessions count towards the school board continuous learning requirements that are associated with the GVSU CSO academic grant. The first training will be held on September 30, 2024.

The Fall Principals meeting will be held on Wednesday October 9, 2024 in the GVSU Detroit Center on John R.

Save the date for the Board Presidents Leadership Retreat, which is scheduled for October 3, 2024 at 11:30a – 12:30p. RSVP by September 3, 2024.

Legislative Updates: On July 23rd Governor Whitmer signed the fiscal year 24-25 Omnibus budget.

8) ANNOUNCEMENTS

Next Meeting: October 23, 2024 at 7:30 a.m.

PUBLIC COMMENT (related to non-agenda items)

There was no public comment.

9) MOTION TO ADJOURN MEETING

Motion to adjourn meeting at 2:12 p.m. by Poirier. Tingle seconded. The above minutes were duly adopted on _____ by the Madison-Carver Academy Board of Directors at a properly noticed meeting held at which a quorum was present.



Submitted by Elaine Tingle, Secretary