



**Meeting of the Board of Directors
Public School Academy Corporation**

Location: Adams-Young Middle 17351 Southfield Fwy, Detroit, MI 48235

Meeting Minutes

February 17, 2025

6:00 p.m.

1) BUSINESS ROUTINE

a) Call to Order (President)

The meeting was called to order at 6:00 p.m.

b) Board of Directors Roll Call

Present: Horace Sheffield, Mickey Mortimer, Lawrence Baker

Absent: Michael Dixon

Attendees: Andy Anuzis, President; Maggie Durant, Chief Strategy Officer; Clint McDaniel, GVSU Representative; Elizabeth Noa Carrion, Compliance Director; John Kava, Legal Counsel; Mary Ann Johnson, Finance Director; Grant Heugel, Director of Operations; Dustin Quarrella, Director of Enrollment; Jerusha Usry, Executive Assistant to Leadership; Alia Sloan, HR Coordinator; Marlene Beach, UHY Auditors, Steven Katzman, UHY Auditor; Keenan Penn, Adams-Young Elementary Principal (Virtual); Artina Tyus, Adams-Young Middle School Principal (Virtual)

c) Adoption of Agenda

Mortimer moved. Baker seconded. All approved.

d) Approval of Previous Board Meeting Minutes

Mortimer moved. Baker seconded. All approved.

e) Pledge of Allegiance

Board and attendees said the pledge of allegiance.

f) Sharing of Gratitude

Board and attendees expressed their gratitude's.

2) PUBLIC COMMENT (Limited to agenda items)

There was no public comment.

3) PRESENTATIONS

a) UHY Audit Presentation

1) Presentation of Fiscal 2024 Audit – Steven Katzman & Marlene Beach

We were able to issue an unmodified audit. Unfortunately, we did not receive the cooperation of the previous auditor. As a result, we had to re-audit the 2023-2024 year. We had some adjustments related to 2023. There was a no payable on the books that was corrected, previously recorded as a loan, it was determined that it was actually a grant. It was removed as a loan and recorded as revenue in

2023/2024. There are \$4.3 million dollars that are related to ESSER funds for the period of March 20 thru September 2024, which was recorded as revenue as well. We had a single audit which looked at the Educational Stabilization Fund and Title 1.

2) Presentation of Fiscal 2025 Audit Plan – Steven Katzman

Our plan for the 2025 year to have our audit done in a timely manner includes beginning earlier in the year. The team will begin auditing in May, field work will begin in August. We should have a draft by the beginning of October and a final draft by late October in order to make the November 1st deadline.

b) Organizational Update - Andy Anuzis

Lincoln-King High School has been selected by MDE to go through a Title 1 audit. They will review our processes, parental involvement, and our Title 1 employees. We believe that we will demonstrate that we have everything in place. We have invested additional money and personnel in the Finance Department. Elizabeth was brought in as the Compliance Director. We are 99% submitted in Epicenter and we have a 54% on time percentage, this was affected by the late financials. We also have our new Principals – Artina Tyus & Keenan Penn.

c) Academic Update - Andy Anuzis

Only 8% of Detroit High school students are college ready, and only 10 % will graduate college after 6 years. We are putting things in place to assist with this. We have a great partnership with Sullivan. We are starting a middle college program where our students will be able to earn an associate's degree. We are developing dual enrollment, honors courses for Math & ELA, and night school for credit recovery. Additionally, we are going to give our students the ability to choose their elective courses.

d) Human Resources - Alia Sloan

Employee Handbook

Sloan reviewed new law in Michigan that requires employers to provide paid sick time to their employees. This law takes effect February 21, 2025.

e) Enrollment - Dustin Quarrella

The 3 schools in the LKAYA district are full to capacity. We have gained +154 students at LKHS, +88 students at AYM, and +49 students at AYE. We have improved our customer service and we are addressing parent concerns which have led to positive feedback.

f) Finance – Joe Valentic & MaryAnn Johnson

We will have amended budgets next board meeting. We hired a Federal Grants & Programs consultant, Rebecca Fudge, which Maggie has been working closely with. We are also working on getting Child Care Licenses as well.

Typically, at this time in the year we should be around 50% in revenue & expenses, we've had several things happen this year. The ESSER funds were received late, so it is being recognized this year (2025). We will be completing amendments to the budget. We have received some reimbursements from New Commons. The Management fee was higher. The Operations & Maintenance line item shows we had some HVAC work done in the beginning of the year. The Community Services line item was higher due to some employees starting later on in the year.

g) Closed Session pursuant to Section 8(1)(h) of the Open Meetings Act to consider material exempt from discussion or disclosure by state or federal statute, such as written opinion of legal counsel subject to attorney-client privilege.

Sheffield motioned to table Presentation item 3g. Baker moved. Mortimer seconded. All approved.

4) BOARD POLICY WORK

a) Board Meeting Dates for 2024-2025: All on Thursdays at 6:00 p.m.

1. March 20, 2025

- 2. May 22, 2025
- 3. June 26, 2025

5) ACTION ITEMS

- a) Board Approval for Employee Handbook
- b) Approval of Audit Engagement Letter for 2025
- c) Approval of Fiscal 2025 Audit Plan
- d) Approval of the updated Parent Involvement Policy
- e) Approval of the reappointment of Lawrence Baker

Sheffield motioned to approve adding Action Item 5e, the reappointment of Lawrence Baker to serve an additional Board term. Mortimer moved, Baker seconded. All approved.

Sheffield motioned to combine Action Items 5a – 5e. Mortimer moved. Baker seconded. All approved.

6) CONSENT ITEMS

None

7) AUTHORIZER COMMENTS

Academic grants are finalizing for 2023-2024 through the Charter School office, those funds will be distributed by the end of February 2025.

You should have received the invitation to complete the GVSU stakeholder survey. Will be available January 21, 2025 – February 14, 2025.

Upcoming Board trainings will take place on February 13 and March 4th.

Legislative updates: 943-947 died on the floor. New signage will need to be updated to include the necessary information.

Spots are still available for campus visits GVSU for 8th graders.

8) ANNOUNCEMENTS

- a) Next Meeting: March 20, 2025 at 6:00 p.m.

9) PUBLIC COMMENT (related to non-agenda items)

There was no public comment.

10) MOTION TO ADJOURN MEETING

Motion to adjourn meeting at 7:47 p.m. by Sheffield. Mortimer moved, Baker seconded. The above minutes were duly adopted on 5/22/05 by the Lincoln-King Adams-Young Academy Board of Directors at a properly noticed meeting held at which a quorum was present.

A handwritten signature in blue ink, appearing to read "Michael Dixon", is written over a horizontal line.

Submitted by Michael Dixon, Secretary